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WEEKLY REPORT FOR SUPPLY DIVISION FOR PERIOD ENDING 19 SEPTEMBER 1984

- 1. Progress Report on Tasks Assigned by the DCI/DDCI None.
- 2. Items or Events of Major Interest that have Occurred During the Preceding Week
 - a. TDY Travel

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On Friday, 14 September, received her Associates Degree in Data Processing from the Northern Virginia Community College.

3. Significant Events Anticipated During the Coming Week:
None.

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CENTRAL DEPOT WEEKLY REPORT FOR PERIOD ENDING 18 Sept 84

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest That Have Occurred During the Preceding Week:

25X1 25X1 25X1	a. DCI Tour of The highlight of this reporting by the DCI, Mr. William J. Casey on the afternoon of 17 September 1984. Mr. Casey was accompanied by Mr. Harry Fitzwater, the DDA.
25X1	accompanied by Mr. Harry Trezwater, the BBR.
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SUBJECT:	CD	Weekly	Report	-	17	Sept	1984
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	h. Support to the Office of Communications: One AFT disc drive was premium packed on an expedited basis for a priority shipment via pouch. In anticipation of future shipments of the same item under
No	similar circumstances, the Depot has contracted with a commercial company for the construction of a supply of shipping containers for Depot stock. Having a supply of containers on hand will enhance the
25 X 1	Depots reaction capability.
	i. Support to the Office of Security: Five vault doors

i. Support to the Office of Security: Five vault doors received from Mosler Safe Company were inspected for conformance with export packing specifications provided by the Depot. All specifications were complied with and the workmanship was excellent.

Receiving Activity:

- (1) There were 147 deliveries to main receiving consisting of 577 line items and 92 tons of materiel, with 110 deliveries to Small Purchase Section consisting of 662 line items and 18 tons of materiel.
- (2) The grand total for the branch was 257 deliveries, 1,239 line items, and 110 tons of materiel.
- (3) Items processed at main receiving required T & I be performed on 47% of the total items received.

1. Sea Shipments: On 14 September 1984 two Central Depot 40 foot trucks were dispatched to the Baltimore piers to deliver 26

pieces, 27,743 pounds of cargo for sea shipments to overseas stations.

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SUBJECT: CD Weekly Report - 17 Sept 1984

		m. Miscellaneous:
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		(2) Property Disposals: Two truck loads of miscellaneous excess property were delivered to the GSA Sales Center for disposal. The first shipment consisted of 103 line items of communications equipment valued at \$215,000. The second
25X1 25X1	jil	shipment consisted of eight Remington Rand safes, five Map and Plan cabinets and a Clark forklift. Value \$17,000.
	1	(3) <u>Depot Renovations:</u> A commercial contractor has begun replacing the steel siding on Butler Buildings No 1, 2, 3 and 4. This building renovation is part of the overall program to upgrade the Depot facilities. Replacement of the siding on
25 X 1	NO P	these buildings will provide for better weatherproofing and improve storage capability as well as enhance the appearance of the Depot complex.
25 X 1	3.	Significant Events Anticipated During the Coming Week: